

HCEC 2012 Checklist

First-time Undergraduate Registrant

I have:

- carefully considered all the opportunities available to me and have decided that I am ready to apply in summer 2012 to schools of human medicine for matriculation in Fall 2013
- completed the HCEC Registration Intent Questionnaire (RIQ) online. (Step 1)
- submitted to the HCEC website: Background Information Form (BIF) and Personal Statement (PS) by the 1/13/12 deadline. (Step 2)
- submitted my personal photo via DropBox to dhl34@cornell.edu (Step 2)
- printed and signed the five statements of the 2012 Registration Agreement Form (RAF)
- submitted signed RAF at a Barnes Hall Walk-in Event on 1/31/12 or 2/1/12 (Step 3)
- remitted the HCEC registration fee (check, bursar, or fee waiver) (Step 3)
- read and understood the 2012 HCEC Applicant Guide
- arranged for 2-3 Letters of Recommendation to be sent to HCEC by the 3/9/12 deadline
- entered letter writer names and contact information to my HCEC online file
- arranged for all transcripts other than Cornell to be received by the HCEC by 3/9/12
- entered names of external colleges I attended to my HCEC online file
- checked my interviewer match online and contacted interviewer to schedule interview
- entered scheduled interview date into my HCEC online file
- completed my interview and entered its date into my HCEC online file
- sent a thank you note to my interviewer (handwritten snail-mail preferred)
- opened my complimentary Interfolio account
- authorized delivery of my HCEC letter to Interfolio in my HCEC online file
- authorized delivery at Interfolio of my HCEC letter to appropriate application service
- submitted my AMCAS, AACOMAS, AADSAS, OPTOMCAS, OMSAS, etc. application and sent a .pdf of it to the HCEC
- entered ID #(s) for above application services into my HCEC online file
- checked Facebook to get a sense of my letter release date
- scheduled delivery of my HCEC Letter from Interfolio to AMCAS, or other service