

# Reactivate Registrant Checklist 2015

Cornell HCEC

This is a preview of the checklist that must be completed through the HCEC Online File.

I have:

- carefully considered all the opportunities available to me and decided that I am ready to apply in summer 2015 to schools of human medicine for matriculation in fall 2016
- elected to receive emails about health careers opportunities and events (e.g. scholarships, internships, workshops) through my CCNet (Experience) profile settings
- completed the Registration Intent Questionnaire (RIQ) online
- printed the 2015 Registration Agreement Form (RAF) and signed the statements
- submitted by postal mail my signed RAF and the HCEC registration fee (check or money order made payable to “Cornell University – HCEC”) to the HCEC in 210 Barnes Hall, Cornell University, Ithaca, NY 14853
- renewed my Interfolio account using the HCEC code found in my HCEC Online File (cost included in HCEC registration fee)
- authorized through my HCEC Online File delivery of my HCEC letter to Interfolio (and/or AADSAS)
- submitted medical school application (e.g., AMCAS, etc.)
- entered ID #(s) for application services (e.g., AMCAS, etc.) into my HCEC Online File
- scheduled delivery of my HCEC Letter from Interfolio to AMCAS or other service