

Externship Selection Strategies

The Externship Program Goal: Match as many student applicants with appropriate externships as possible. Filling externships is a more important criterion than your choice order of preference. If you are the only applicant for a listing, regardless if it is your first, second, or fifth choice, you will automatically be matched with that externship.

There are no guarantees to be placed, but we regularly match 97-98% of students to externships through the two application rounds.

Recommendations As You Make Your Choices

- The online listing will note how many externs a sponsor has requested, and how many completed applications have been submitted for that sponsor.
- Chances for a match decrease as the number of applications increase for a listing with only one or two placements opportunities.
- If your goal is to participate in an externship vs. one particular externship, consider increasing your externship choice(s) to include those with fewer applicants.
- Make sure you meet all sponsor requirements, including other requirements and other preferences; otherwise, the computer may not match you with that externship.
- Don't forget to check your introduction essays to ensure they are relevant to your new choices!

Round 1

After single-applicant externships are filled, the computer system suggests matches by considering: sponsor preferences, student choice, and corresponding college and/or major of sponsor to student.

Round 2

Externships are filled on a first-come-first-served basis. You will automatically be matched with an externship once you hit **submit**, as long as you fit all of the sponsors requirements.

In Case of a Tie

The student who applied first based on the date and time stamp of their application will be matched with the externship.

Primary Reasons Students Go Unmatched

- Late or incomplete applications.
- Missed deadlines or not following checklist directions.
- Applying only to externships with many applicants (e.g. NYC hospitals or banks).